

POLICY



## SAFEGUARDING REPORTING

This policy document applies to all of the School's activities, services and programmes occurring in its online and physical environments. The application of this policy incorporates activity at the Hawthorn campus, including the Senior and Junior schools and the boarding precinct, all other external campuses owned by the School, all sporting events, camps and excursions, as well as special events conducted, organised or attended by the School.

### RESPONSIBILITIES

All taken to prevent harm to children and young people. All personnel are responsible for supporting a transparent culture, whereby any actions by personnel that go against our Child Safety Code of Conduct and Safeguarding Children and Young People Policy, however minor, are reported and documented.





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Copies of this Policy – Safeguarding Children and Young People Policy and Child Safety Code of Conduct are provided directly to personnel, they are also publicly accessible.

Our School provides training and guidance to seek clarity in relation to the commitments and behavioural expectations set out in our safeguarding policies.

We provide regular ongoing training of our personnel in relation to how keeping children and young people safe will be

### Monitoring and Review

This document will be reviewed at least every three years, in consultation with stakeholders. Some circumstances may trigger an early review, this includes, but is not limited to, legislative changes, School changes, incident outcomes and other matters deemed appropriate by the School Council and Principal. Records are retained to document each review undertaken. Such records may include minutes of meetings and documentation of changes to policies and procedures that result from a review.

### Supporting Resources

Appendix 1 Definitions

Appendix 2 Key Indicators of Abuse

Appendix 3 Categories of Incidents

### Related Policies and Documents

Safeguarding Children and Young People Policy

Child Safety Code of Conduct

Safeguarding Incident Management Policy

### Related Frameworks and Legislation

Our Policy complies with relevant legislation and frameworks.

-2020

Australian Human Rights Commission National Principles for Child Safe Organisations

Child Wellbeing and Safety Act 2005 (Vic) (and amendments 2021) incorporating the Child Safe Standards and the Reportable Conduct Scheme

### Roles and Responsibilities

The responsibilities of each role in relation to the development, implementation and compliance with the Scotch College Safeguarding Reporting Policy are detailed over;





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